



Physical Plant Newsletter

Vol. 11, No. 6

June 2000

From R. Eugene Smith

As I write this letter, the legislature is still in session so we have no information on the budget situation for the coming year. I am still hopeful that our elected officials will realize the importance of higher education to the future of the state and that the budget they approve will provide us the resources we need.

This summer Dr. Kirkpatrick is working with the data we received during the Supervisory Evaluation pilot to improve (and shorten!) the supervisory evaluation instrument. We will be repeating the whole process again in the fall as a further test before conducting the program “for real.”

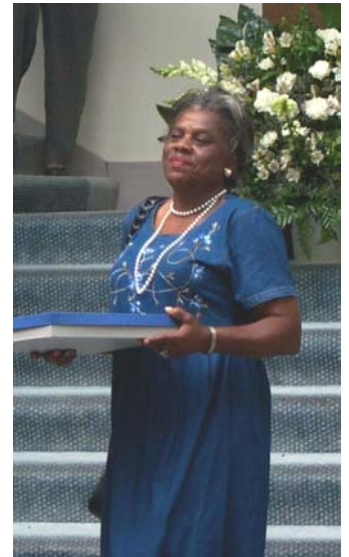
While others on campus can anticipate a lighter workload during the summer, I know this is not true for our Physical Plant employees. And the number of building projects underway makes for an even busier time than usual. In addition, work on the Student Activities Complex Plaza and the Wilder Tower should begin very soon. Your efforts are very visible and although we may not say it often, we appreciate your contributions to the beauty and functionality of The University of Memphis.

Queenester Jasper Receives Distinguished Support Employee Award

Queenester Jasper, Custodial Services, received the Distinguished Support Employee of the Year award from The University of Memphis in Recognition Day ceremonies on June 13, 2000. The award, presented by Dr. R. Eugene Smith, recognized her devoted service to the University.

Queenester was nominated by Dr. Robert Pope, Psychology Department, for her competence in doing her job and her pleasant and cheerful attitude. She received a plaque and a check for \$1000. She received the Outstanding Support Employee award for Period 2 and became a nominee for the Distinguished Employee of the Year award. Queenester has worked in Physical Plant since 1974.

Robert Joyner and William Parker, Electric Shop, were also recognized as nominees for the Distinguished Support Employee of the Year award. Tony Poteet, Campus Planning and Design, was nominated for the Distinguished Administrator of the Year Award.



Queenester Jasper



View of the Alumni Mall taken from the University Center .
See the letter from Ron Brooks on page 2.

To: Open Letter to Physical Plant
From: Ron Brooks
Subject: Associate Director
Vehicles and Vehicular Traffic on Campus Lawns
Date: June 20, 2000

It has been a long-standing Physical Plant policy that we should not park on the grass turf. This policy applies to ALL vehicles. I know there are special locations and circumstances where it is necessary to drive across the lawn. I suggest that you use a golf cart, unload it, and park it in an appropriate parking space. If you need to drive a heavier vehicle on the lawn, obtain approval from your supervisor or manager.

We have invested a great deal of time, sweat, and money into improving and maintaining our lawns. It is my responsibility and your responsibility to not damage what we work so hard to maintain. Student survey after student survey has indicated that students consider the appearance of a school's buildings and grounds in making their decision to attend a particular school.

Many of you are probably saying to yourself: "Now here's another hurdle I have to jump to get the job done." And you are absolutely right! However, just think of this as another operating parameter like bad weather, safety rules, class schedules, etc. that must be included in your planning for the job.

And now the carrot and the stick part of the policy. The carrot is that by adhering to the policy, each workday will be pleasurable and less stressful. You will also have the gratitude of myself and all who maintain our lawn. The stick is Mr. Hellums, Mr. Strong, Ms. Cash, and I will be watching. Need I say anything more?

Employees Rate Picnic and Awards Ceremony

By Jim Hellums

Physical Plant employees overwhelmingly approved of the changes in this year's Award Ceremony and Picnic. Of the sixty-five employees who responded to the survey, sixty-one said that they enjoyed the awards ceremony and the same number approved of the awards ceremony being separate from the picnic.

Sixty employees indicated that they enjoyed the picnic with only two disagreeing. Fifty-seven favored having the picnic on Friday instead of Saturday. Fifty-two responded that they enjoyed the relay games and forty-two would like to participate next year.

Some of the comments received were "most positive yet", "the BBQ was the best", "good food, good fun". Some suggestions for improvement included "more games to get more people involved", "more variety in food", and "more tables and chairs". Some employees "missed meeting the families of other employees."

Because of the positive response, plans are being made to continue the same format next year.

Staff Senators Selected

Physical Plant and Campus Planning and Design employees have selected seven new representatives to serve on the University Staff Senate. The new representatives are Pam Cash, Diana Humphrey, Rick Forrester, Ruthie Bassford, Ricky Paine, John Farrell, and Rosemary Frix.

This is the first election using the new method of selecting representatives. In order to save money a one time "popular" election is conducted and eliminates the "nomination for office first ballot." Another change is that senators will be representing departments, schools, colleges, etc. instead of job classification as has been done in the past. This will allow staff better access to senators and will give staff a feeling of knowing and identifying with the senators who are their representatives.

The staff senate was established to "promote the general welfare of the staff of the University and act as a vehicle to promote better understanding, cooperation, and communication within the campus community for the benefit and betterment of all." There are 50 senators who

**TIGER
Physical Plant
Report Card
May 2000**

	Percentage	Grade
Production Efficiency	96%	A
Customer Satisfaction	84%	B
Accident/Injury Free Days	100%	A
Training	100%	A
Building/Area Inspection	N/A	
AVERAGE	95%	A

**SUMMARY
1999 - 2000**

<u>MONTH</u>	<u>AVERAGE</u>	
July	91%	A
August	84%	B
September	88%	B
October	91%	B
November	86%	B
December	92%	A
January	91%	A
February	99%	A
March	95%	A
April	94%	A
May	95%	A
June	-	
Average	91%	A

**The following awards were presented during
Award Day ceremonies, May 11, 2000:**

Most Improved Shop
CPL/GMM

Shop Safety Award
CPL/GMM

Cleanest Shop
Electronics

**Highest Customer
Satisfaction Rating**
Lock Shop

Teamwork Award
Custodial Services
Earnestine Mitchell
Chris Clayton

Teamwork Award
Campus Landscape

Custodial Services:

Most Complimented Employee – Ronald Spearman
Most Positive Attitude – Oscar McNeil
Outstanding Newcomer – Mable Sutton
Most Aggressive Supervisor – Donald Sidney
Cleanest Custodial Closet –
Annie Sears Rosemary Jefferson
Mary Williams Jennifer Jones
Lamar Berkley Vernice Johnson
Christine King Helen Stewart

Business Operations:

Most Versatile Employee – Kathy O'Bryan
Outstanding Team Player – Diana Humphrey
Watchdog Award – Lynn Brooks
Server Award - Hermes Rosa
Outstanding Newcomer – Kerry Ryan

Crafts and Trades:

Most Enthusiastic Employee – Danny Hanson

Campus Landscape:

Most Enthusiastic Employee – Larry Stewart
Most Cooperative Employee – Robert Pittman
Most Versatile Employee – Cornelius Stump
Cleanest Equipment – Samuel Carnes Robert Pittman
Booker Jones Robert Foster
David Evans

HAPPY BIRTHDAY

July 1	Jacquelin Culp
July 7	Cynthia Dawson Johnny Davis Mary Moran Willie Davis
July 8	Doris Williams
July 10	Henry Vann
July 13	Ethel Patterson
July 14	Bobby Speck
July 15	Sheila Hobson
July 16	Jesse Jones
July 17	Thomas Long Earl Edwards Laverne Mason
July 18	Irma Self
July 19	Jeremy Powell Josephine Calhoun
July 20	Kimberly Blaylock
July 22	Dan Kohr Ron Crum
July 24	Flo O'Connor
July 25	Cornelius Stump
July 26	Christine King
July 28	Linda Ratliff Barry Brazell Bill Lawrence
July 31	Rick Forrester

KUDOS

Danny Hanson received a Partner in Education Award in year-end ceremonies at Campus School.

Crystal Morris, daughter of Alice Morris, graduated from kindergarten and received 2 certificates on Field Day.

NEW EMPLOYEES

Campus Landscape
Rodney Wilbon
Deion Rosa

CPL/GMM
Frank Williams

Custodial Services
Deborah Peterson
Ann Arnold
Carla Gaithings
Horace Hill
Kimberly Austin
Jesse Jones

PROMOTIONS

Campus Landscape
Samuel Carnes

Custodial Services
BenniePlez
Thomas James
Johnny Blaylock

Electric
William Parker

RETIREMENTS

Custodial Services
Ethel Patterson
Gladys Bowens

Boiler Operations
William Gatliff

CONDOLENCES

**Gloria J. Humphrey
mother-in-law of
Diana Humphrey
died June 16, 2000**

**Nora Gaddy
sister of Earl Edwards
died June 7, 2000**

New Web Page Available

The Physical Plant Training and Development web page is now available. Check it out for information about training and safety. You can also get articles and information from the monthly Physical Plant newsletter. Photos from the newsletter, as well as additional pictures, are included in the Physical Plant Photo Gallery.

Both sites are available through Training and Development on the Physical Plant web page, rebecca.memphis.edu.

Physical Plant Newsletter Staff

REPORTERS:

Ruthie Bassford, John Farrell, Bill Harbin, Addie Stump, Cindy Montgomery, and Barbara Moore.

This newsletter is designed to inform, educate, and entertain the employees of Physical Plant and The University of Memphis.

If you have any news to report, please contact one of the News Staff Reporters. If you have any questions or comments, please contact the Training Office at 2695.

The University of Memphis is one of 46 institutions in the Tennessee Board of Regents system, the seventh largest system of higher education in the nation. It is an Equal Opportunity/Affirmative Action university committed to education of a non-racially identifiable student body.

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