Business & Finance: Operational Update

Annual Meeting
May 9, 2007
Our Mission

• “We are partners in achieving the University’s mission by providing financial oversight and quality services.”

We are committed to:

- Advancing the University’s strategic mission
- Managing financially sound, quality-focused operations
- Providing world-class customer service
Our Resources

• A support function
• $24 million budget; 13% of base budget
• 525 employees; 20% of faculty & staff
• Driven by academic strategies & priorities for students
Our Successes

• Successfully merged Spectrum into day-to-day activities:
  - Audit w/no findings
  - Ran first payroll
  - Completed one budget cycle
  - Expanded training opportunities for campus users

• Implemented Supervisory Leadership Training

• Enhanced neighborhood partnerships
  - UNDC Leadership & support
  - Highland Redevelopment
Highland Lifestyle Center

- Aligns with UofM new front door
- 90,000 sq.ft. of retail
- Parking garage
- 250 new housing units
Successes: New Revenues

• Cotton Institute 5-yr agreement >$2 million
• Conference Planning reached $1.2 million in gross revenue
  ▪ generated $685k for Wilson Hotel
• SWTCC lease @ Millington + $20k/yr
• Wilson Hotel growth continues to enhance base budget
Successes: Safety

• Continue focus on campus safety
  ▪ UofM remained the safest large campus in TN
    – With fewest # of officers per 1,000
  ▪ Security surveys in the community

• Operationalizing Crisis Management Plan
  ▪ Avian Flu Plan finalized
  ▪ Business Continuity Planning underway
  ▪ CERT & Incident Management training
  ▪ Amateur radio station in place – May 2007
Successes: Facilities

• Completed key campus projects:
  ▪ Completed & adopted Campus Master Plan
  ▪ Millington Phase II, Carpenter Complex, UC Demolition & Relocation, Softball Field, et.al.

• Managed major infrastructure improvements (drainage, steam line replacements, et. al.)

• Continued to address maintenance needs:
  ▪ 49 projects valued at $3.3 million
Successes: Recognizing Excellence

• Procurement Services received GMAQ Level II Award – Quality Progress

• Employees received University awards:
  ▪ Mr. Paul Miller, Grounds Worker II – Outstanding Employee
  ▪ Ms. Robbie Thomas, Custodian II – Outstanding Employee
  ▪ Ms. Margery Stoever, Director of B&F Support Services - Allen J. Hammond Presidential Service Award
How will B&F help enrollment?

- Improving learning environment
  - Continue campus beautification & safety efforts
  - Implement classroom improvements
- Improving services to students & faculty
  - Implement Banner Student & cashiering system
  - Focus on customer service throughout Division
- Executing Campus Master Plan
  - Student housing
  - Campus access
  - Engagement with surrounding community
How will B&F help research?

• Managing research infrastructure – space, facilities, etc.
• Improving administrative processes – accounting, hiring, etc.
• Ensuring safety & security of research facilities
• Protecting $10 million investment in fume hoods (~140) through maintenance contract
University Targets

• 2010 Student Enrollment  23,000

• 2012 Research  $100,000,000
How will B&F help pay for it all?

- Bookstore contract ~$200k increase
- Kick-off F&A Rate Study beginning Fall 07 (~$200k/year)
- Charge benefits to grants (~$200k/year)
- Continue to expand conferencing services to national organizations (~$300k/year)
Moving forward…

What else is there?

How can B&F possibly do more?

→ Strategize & prioritize
B&F Strategic Initiatives

- Financial Modeling
- Align Planning: Strategic, Facilities, Campus Master Plan, Space
- Safety & Security
- Employee appreciation
- Revenue growth
University Budget Status: FY2008

• Projecting some new money from state
• University has identified far more in needs than will be available
  ▪ Some not optional: Utilities, Banner/Spectrum
  ▪ Salary increases a priority
• Executive Team is working hard to prioritize
  ▪ Focus on enrollment (recruitment & retention) & research